



ENERGY REGULATORS  
ASSOCIATION  
OF EAST AFRICA

0932  
15/09/2020

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## REPORT

FOR THE 19<sup>TH</sup> EXCO COMMITTEE MEETING HELD ON THURSDAY 25<sup>TH</sup> JUNE  
2020 AT 2.00 P.M.

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ZOOM ONLINE PLATFORM

**REPORT FOR THE 19<sup>TH</sup> EXCO COMMITTEE MEETING HELD ON THURSDAY 25<sup>TH</sup>  
JUNE 2020 AT 2.00 P.M.**

**AGENDA ITEM**

**MIN 1. EXCO/19/20: WELCOME AND OPENING PRAYER**

The Opening Prayer was led by the Executive Secretary, Dr. Geoffrey Mabea.

**MIN 2. EXCO/19/20: CONSTITUTION OF BUREAU**

The Chairperson confirmed the Quorum for the 19<sup>th</sup> EXCO Meeting and noted the attendance of AREEN, EWURA, EPRA, ERA, PAU and RURA.

**MIN 3. EXCO/19/20: ADOPTION OF THE AGENDA**

**ADOPTED** the following agenda for the 19<sup>th</sup> EXCO Meeting.

1. Welcome & Opening Prayer.
2. Constitution of Quorum
3. Adoption of the Agenda
4. Declaration of Conflict of Interests
5. Introduction and Opening remarks
6. Tabling of the report from 18th EXCO Meeting held on 6th March 2020 in Arusha, Tanzania
7. Matters Arising from the 18th EXCO Meeting held on 6th March 2020 in Arusha, Tanzania
8. Tabling of the report from the 11<sup>th</sup> AGA Meeting held on 31<sup>st</sup> May 2019 in Mombasa, Kenya.
9. Matters Arising from the 11<sup>th</sup> AGA Meeting held on 31<sup>st</sup> May 2019 in Mombasa, Kenya.

10. *Presentation of Portfolio Committees Reports;*
  - (i) *Economic Portfolio Committee*
  - (ii) *Legal Portfolio Committee*
  - (iii) *Technical Portfolio Committee*
11. *EXCO Sub-Committees Reports;*
  - (i) *Report of EXCO Committee on Finance and Administration (CFA)*
  - (ii) *Report of EXCO's Strategic Planning and Human Resources Committee (SPHRC)*
12. *EREA's meeting frequency and venue*
  - *Next AGA Chairperson*
13. *Any other business.*

#### **MIN 4. EXCO/19/20: DECLARATION OF CONFLICT OF INTERESTS**

Noted that none of the NRIs, the Members of the Committee had reported any conflict of interest in the business of the meeting.

#### **MIN 5. EXCO/19/20: INTRODUCTION AND OPENING REMARKS.**

The Heads of Delegation of AREEN, EWURA, EPRA, ERA, PAU, RURA introduced themselves and the members of their delegations.

**RECEIVED** the apologies of the substantive Heads of National Regulatory Institutions (NRI) and recognised their nomination and attendance of their representatives as follows;

- i) EPRA, represented by Mr. Cyprian Nyakundi; and
- ii) PAU, represented by Mr. Alex Nyombi



**MIN 6. EXCO/19/20: TABLING OF THE REPORT FROM 18TH EXCO MEETING HELD ON 6TH MARCH 2020 IN ARUSHA, TANZANIA**




The Secretariat tabled the minutes of the 18<sup>th</sup> EXCO held on 6<sup>th</sup> March 2020 in Arusha, Tanzania.

The minutes were **adopted** as proposed by ERA, Uganda and Seconded by AREEN, Burundi.

**MIN 7. EXCO/19/20: MATTERS ARISING FROM THE 18TH EXCO MEETING HELD ON 6TH MARCH 2020 IN ARUSHA, TANZANIA**

The Secretariat submitted and reported on the status of the matters arising from the 18<sup>th</sup> Executive Council held on 6<sup>th</sup> March in Arusha, Tanzania.

**OBSERVED That;**

-  Seven (10) out of thirteen (17) directives made by the 18th EXCO have been completed by 100%. Seven directives are work in progress,
-  Several activities had not been completed on account of challenges occasioned by the Covid-19 Pandemic,
-  The Uganda grid code had not been reviewed despite being readily available on the ERA website.

**DIRECTED;**

The portfolio committees and the Secretariat to employ available technology in expediting completion of activities because the travel restrictions associated with the Covid-19 Pandemic may extend.

**APPROVED** the report of Matters arising and execution status of the 18<sup>th</sup> EXCO held on 6<sup>th</sup> March, subject to incorporation of the above observations.

**MIN 8. EXCO/19/20: TABLING OF THE REPORT FROM 11<sup>TH</sup> AGA MEETING HELD ON 31<sup>ST</sup> MAY 2019 IN MOMBASA, KENYA**

The Secretariat tabled the minutes of the 11<sup>th</sup> AGA held on 31<sup>st</sup> May 2019 in Mombasa, Kenya.



**NOTED;**

The minutes of the 11<sup>th</sup> AGA held on 31<sup>st</sup> May 2019 in Mombasa, Kenya as presented by the Secretariat.

**MIN 9. EXCO/19/20: MATTERS ARISING FROM THE 11<sup>TH</sup> AGA MEETING HELD ON 31<sup>ST</sup> MAY 2019 IN MOMBASA, KENYA**

The Secretariat submitted and reported on the status of the matters arising from the 11<sup>th</sup> AGA held on 31<sup>st</sup> May in Mombasa, Kenya.

**OBSERVED;**

-  Nineteen (11) out of fifteen (15) directives from the 11<sup>th</sup> AGA had been completed by 100%. Four activities are work in progress.
-  There is a need to single out essential recommendations from various studies and reports developed by the portfolio committees for implementation.

**ADOPTED;**

The matters arising from the 11<sup>th</sup> AGA held on 31<sup>st</sup> May in Mombasa, Kenya were adopted proposed by RURA and seconded by ERA.



## **MIN 10.**

### **10.1. EXCO/19/20: TECHNICAL PORTFOLIO COMMITTEE**

The Technical Portfolio Committee (TPC) presented its progress implementation report for financial year 2019/20 and the proposed work plan for financial year 2020/21.

#### **OBSERVED:**

- i) Five(5) activities out of eight(8) activities have been completed at 100% while three(3) activities are work in progress.
- ii) A total of fifteen activities have been planned for the next financial year where three(3) activities have been carried forward and twelve(12) new activities

#### **APPROVED;**

The TPC report and **DIRECTED** the TPC to ensure completion of the three(3) outstanding activities.

### **10.2. EXCO/19/20: LEGAL PORTFOLIO COMMITTEE**

The Legal Portfolio Committee (LPC) submitted the report of its 36<sup>th</sup> meeting held virtually, via Zoom.

#### **OBSERVED** as follows;

- i) The five(5) activities planned for the financial year 2019/20 were completed at 100%.
- ii) Two (2) activities reported as completed were noted by the Secretariat to be work in progress

**DIRECTED;**

- i) The LPC and the Secretariat to harmonise their reports for purposes of obtaining a definite position on the status of the activities.
- ii) The LPC and Secretariat to report on activities carried out since the last EXCO meeting held on 6th March 2020.

**10.3. EXCO/19/20: ECONOMIC PORTFOLIO COMMITTEE**

The Economic Portfolio Committee (EPC) submitted the report of its 36<sup>th</sup> meeting held virtually, via Zoom.

**OBSERVED;**

- i) Five (5) activities were undertaken, one (1) was completed, whereas four (4) were work in progress.
- ii) The demand-supply data for Burundi was missing from the regional demand-supply balance report.

**APPROVED;**

The EPC report for uploading of the regional demand-supply balance report on the EREA website subject to incorporation of the observations.

**MIN 11. EXCO/19/20: EXCO SUB-COMMITTEES REPORTS;**

The Chairpersons of the EXCO sub-committees on Finance and Administration (CFA) and Human Resource and Strategic planning tabled their reports for consideration by the EXCO.

The EXCO resolved to recommend to the AGA;

To **TAKE NOTE** of:

- i) Progress implementation of the EREA strategic plan, which is currently at 75% as at financial year 2019/20 and the Secretariat will be conducting a mid-term review of the strategic plan.



- ii) Additional EREA staff had been recruited in the financial year as follows; Executive Secretary, Finance and Administrative Officer, Secretary/receptionist and security guard.
- iii) Of membership status of PURA with EREA and review accordingly;

**To ADOPT:**

- i) The FY2017/18 Audit report(**attached as annex 1**).

**To APPROVE:**

- i) The EREA Workplan for financial year 2020/21 (**attached as annex 2**)
- ii) The budget estimates totalling **US\$ 212,504.20** for EREA FY 2020/21; (**attached as annex 3**)
- iii) Increase of the EREA annual subscription from **US\$ 20,000** to **US\$ 26,000** from each NRI to cushion the budget deficit resulting from increased EREA recurrent expenditure;

**MIN 12. EXCO/19/20: MEETING VENUE**

The EREA calendar of activities for the financial year 2020/21 was presented by the Secretariat.

**OBSERVED;**

- i) AREEN and RURA expressed willingness to host the next EREA meetings in December 2020 and June 2021 respectively.
- ii) There are many days between EXCO subcommittee meetings and EXCO which may need to be reviewed considering the schedules of the EXCO members

**RESOLVED** to recommend to the AGA;

- i) To approve the calendar of EREA activities for the FY2020/21;
- ii) To approve the hosting of the 13<sup>th</sup> AGA by RURA on 17<sup>th</sup> June 2021 or virtually, should the physical meeting deem infeasible.






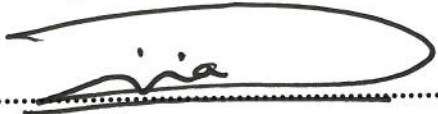
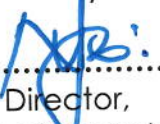


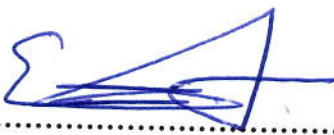
**MIN 13. EXCO/13/20: ANY OTHER BUSINESS**

The EXCO congratulated the EXCO Chairperson on his appointment as the Acting Director-General of EWURA and welcomed him to the 19<sup>th</sup> EXCO Session.

The EXCO also extended condolences to the members from AREEN-Burundi for the loss of their former Head of State.

**Signed this 25th June 2020**

- (1) **Eng. Godfrey H. Chibulunje**.....  
Chairperson, Director-General  
Energy and Water Utilities Regulatory Authority
- (2) **Mr. Balthazar Nganikiye**.....  
Member, Director General,  
Authority for Regulation of Water and Energy Sectors (AREEN)
- (3) **Mr. Cyprian Nyakundi**.....  
Member, for Director-General,  
Energy and Petroleum Regulatory Authority
- (4) **Eng. Ziria Tibalwa**.....  
Member, Chief Executive Officer,  
Electricity Regulatory Authority
- (5) **Mr. Alex Ayombi**.....  
Member, for Executive Director,  
The Petroleum Authority of Uganda (PAU)

(6) **Mr. Patrick Nyirishema**.....  
Member, Director General,  
Rwanda Utilities Regulatory Agency,